HSU Master of Athletic Training – Course Transfer Policy

We understand that some students may have completed similar courses in other programs. Here's what you need to know if you want to transfer credits into the HSU MAT program.

Courses Eligible for Transfer

You may request transfer credit for the following courses:

- **ATTR 6231** – AT Clinical I
- **ATTR 6232** – AT Clinical II
- **ATTR 6201** – Emergency & Acute Care
- **ATTR 6202** – Application of Protective Equipment (taping/bracing/casting/DME/sports equipment)
- **ATTR 6203** – Documentation & Reimbursement
- **ATTR 6204** – Applied Nutritional & Psychosocial Strategies in Athletic Training
- **ATTR 6301** – Clinically-Oriented Anatomy
- **ATTR 6305** – Healthcare Organization & Risk Management
- **ATTR 6306** – Introduction to Clinical Research

Transfer Requirements

To be considered for transfer credit, you must meet these conditions:

General Rules

- Requests to transfer courses must be made within 14 days of accepting the admission offer.
- Courses must be **graduate-level** and listed on official transcripts.
- Courses completed **more than 10 years ago** are not eligible for transfer.
- Only courses with a grade of **A** will be considered for transfer.
- If you earned any healthcare professional graduate program (AT, PT, OT, etc.) course grade **below a B**, you cannot transfer any courses/credits. Any grade below a B in an MAT/MSAT program will result in starting the program on academic probation.

Credit Limits

- You can transfer up to **9 credit hours** total.
- No more than **4 credit hours** of AT clinical coursework can be transferred.

Documentation

- You must provide **course syllabi & academic transcripts** (ATCAS) for review by program faculty.
    - While a rationale for a decision will be provided, the decision by the faculty is final.
- For clinical courses, you must also submit:
    - Documentation of clinical hours

- Preceptor evaluations of your clinical performance
  - These will be reviewed by the Director of Clinical Education to determine if transfer credit may be granted. The decision of the DCE is final.

Exams for Transfer Credit

- All students requesting transfer credit must complete a **program-developed knowledge exam for each course**.
- For these courses, you must also pass a **practical skills exam** during the August on-campus lab:
  - ATTR 6201 – Emergency & Acute Care
  - ATTR 6202 – Application of Protective Equipment
  - ATTR 6301 – Clinically-Oriented Anatomy (computer-based AND virtual practical exam prior to start of June courses)
- Successful first-attempt completion of these exams is required to grant transfer credit; if unsuccessful, the course will need to be taken at the earliest opportunity.

Professional Experience

Students who do not meet the standard course transfer criteria may be eligible for prerequisite or course credit based on prior professional experience. To qualify, you must:

- Hold current credentials as a healthcare professional, **and**
- Have a minimum of three years of recent clinical experience involving direct patient care, and/or possess other relevant professional certifications.

If you believe you meet these requirements, you may submit a formal petition to the Program Director. The petition should include documentation of your relevant professional experience and credentials related to the specific course(s).

The Program Director will review your petition to determine whether your experience may satisfy any course requirements. If approved, you will be permitted to attempt the relevant examination(s) as described above to demonstrate competence for the specific course. If successfully completed, the required course(s) will be waived using the above restrictions/policies.

✅ **Tip:** Start this process early! Gathering syllabi, transcripts, and documentation takes time.