



# Application for Institutional Family Grant

Please fill out this form completely and return it to the Financial Aid Office **AFTER** you have registered for the term for which you are applying. All fields must be completed. **Please print or type.**

## Student Information

|   |   |                           |   |
|---|---|---------------------------|---|
| <b>Name of Student</b>  |   | <b>HSU ID # (Not SSN)</b> | <b>Academic Year Ex: 25-26</b>  |
| <b>Term/Semester (Please Check One)</b><br><input type="checkbox"/> Summer (Includes) <ul style="list-style-type: none"><li>• May Term</li><li>• Summer 1 and or 2</li></ul> <input type="checkbox"/> Fall<br><input type="checkbox"/> Spring | <b>Total Hours Enrolled for Selected Term</b> |                           | <b>Will you be auditing a course?</b><br><input type="checkbox"/> Yes<br><input type="checkbox"/> No<br><br>If yes, how many hours? _____ |

## Employee Information

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| <b>Name of Faculty/Staff Member</b>  | <b>HSU Department Employed by</b> |
| <b>Relation to the above Student</b> | <b>Date of Hire</b>               |

### I understand

- To be eligible, the full-time HSU employee's first day of work must be before the first day of class for the semester they are applying for IFG aid.
- A dependent child, for purposes of this Policy, is a full-time employee's unmarried child through the age of twenty-five (25) years, who meets all other requirements of dependency as specified by the Internal Revenue Code for the year preceding enrollment and throughout the period in which enrolled.
  - U.S. Income Tax returns may be required as documentation of dependency status. Additional documentation may also be requested when needed to verify legal dependent status
- HSU will not pay for any repeated class while under the Institutional Family Grants.
  - Financial Aid needs to be notified of any update to your class schedule.
- A cumulative GPA of **2.0** is required for continuation.
- Award is tuition-specific and may not exceed one hundred percent (100%) tuition in combination with other Institutional Aid.
- The grant is limited to credit courses offered by HSU for which regular HSU tuition is assessed; the Doctor of Physical Therapy program, Physician Assistant program, as well as courses in international study, and intercollege courses are **NOT** included.
- Courses offered in the Doctor of Leadership can be covered at 50% under the Institutional Family Grant Program.
- The HSU School of Nursing's BSN program is eligible for the IFG tuition discount.
- I have read and understand all policies as stated in the current HSU Personnel Handbook.

|                               |             |
|-------------------------------|-------------|
| <hr/>                         |             |
| <b>Signature of Employee</b>  | <b>Date</b> |
| <hr/>                         |             |
| <b>Signature of Dependent</b> | <b>Date</b> |
| <hr/>                         |             |
| <b>Supervisor Approval</b>    | <b>Date</b> |
| <hr/>                         |             |

Office of Financial Aid  
Attn: Scholarship Coordinator  
HSU Box 16050  
Abilene, TX. 79698  
325-670-1050 – financialaid@hsutx.edu