



TEG Hardship Appeal Form

After a review of your academic history, it has been determined that you are not meeting one or more of the standards established in the TEG SAP Policy established by the Texas Higher Education Coordinating Board. TEG Guidelines state at the end of the 2nd academic year or later, students must complete 24 hours (18 graduate hours) and a 75% completion rate in the previous academic year with a cumulative 2.5 GPA for renewal. Courses a student earned the grade F cannot count towards completed hours total but is counted in their completion percentage per State Guidelines (19 TAC, SECTION 22.25)

Complete this form and provide any supporting documents to the Financial Aid Office to be considered for a TEG Hardship Appeal.

First & Last Name: _____

HSU ID# _____

Please provide a detailed statement that includes the following information:

- State your reason for filing a TEG Hardship Appeal
- Explain any anticipated grade changes that may change your TEG SAP (Satisfactory Academic Progress) Status
- Extenuating circumstances that caused you to fail to meet TEG SAP (attach any documentation, e.g., physician's letter explaining dates of an illness).
- What has changed that will enable you to meet TEG SAP at the next evaluation.
- The steps you will take to ensure you continue to meet TEG SAP in the future (e.g., repeating coursework to achieve a certain grade).

Type your statement here:

I will provide supporting documentation.

Certification and Signatures:

By signing this form, I hereby certify that the information provided in this statement is true and correct. I understand that if I fail to provide accurate information, I may be required to reimburse the institution and penalties may be imposed.

Signature: _____ Date: _____

Email: financialaid@hsutx.edu

Phone: (325)-670-1050

Office hours are 8 a.m.-5 p.m. Monday- Friday. Located on the 2nd Floor of Sandefer Memorial.