

COVID-19 Frequently Asked Questions for Employees

I feel I have been exposed or have COVID symptoms, what should I do?

As of May 8, you no longer need to report symptoms or positive COVID tests to Human Resources. However, you should consult with your healthcare provider about self-isolation. As with any contagious illness, to protect others, you should stay home/away from work if you are sick until your healthcare provider advises that you can resume regular activities.

If my doctor recommends self-isolation or self-quarantine, may I work from home?

As of May 8, switching to remote work from home will no longer be an option with COVID illnesses.

You may elect to use your available paid sick leave/vacation during your absence. Report your absence using your department's regular process. Remember, you do not have to give any medical information to your supervisor when you call in sick, but if you are absent for three or more days, you must promptly contact Human Resources for further information about your absence. If you don't have enough paid leave to cover your self-quarantine period, contact HR to discuss your options.

May I still wear a face mask at work?

Yes, face masks will be optional at each individual's discretion. However, we will not require individuals to wear face masks at HSU.

May I still maintain social distancing?

HSU is returning to regular operations. Classes, meetings, campus events, and other job activities will be conducted without social distancing. In situations where individuals have adequate space to socially distance, and wish to do so may exercise their own practices as long as they are not the same of others.

What if I am at high risk because of a medical condition, and my doctor has advised me not to resume normal activities in-person?

If you require medical accommodations, you must contact Human Resources to request such allowances. They will provide you with further instructions, including what supporting documentation is required before approving any such accommodations.

May students who test positive attend my class?

HSU Campus Life will continue to monitor and oversee COVID exposure protocols for students, which means students may be asked to isolate or quarantine. Faculty or staff should notify Student Life with questions; or if you become aware of a student with potential exposure or symptoms. Student Life will continue to work with those students to figure out appropriate accommodations for class participation.