

8b. Survey Consent Form (Paper/Pencil or Internet)
Should include the vital elements (emboldened).

Invitation to participate

- Must be voluntary – without coercion
- Entire document must be one subjects can comprehend
- If they cannot read, it should be read to them
- They should be offered a copy to keep

Basis of Subject Selection

- Why were they selected?

Purpose of the Study

- Ss must be told why the study is being conducted

Explanation of Procedures

- Ss must be give a clear understanding of what they will be required to do if they participate in the study

Potential Risks and Discomforts

- Ss must be made aware of reasonably foreseeable physical and/or psychological risks

Potential Benefits (to individual or others)

Alternatives to the research protocol

- Usually omitted because of relevance

Financial Obligations

- Generally, there should be no charge to a subject for participation

Assure Confidentiality

- Describe how they will not be linked to their results.

In Case of Injury

- What subjects should do if injured. Statement that HSU will not for any expense related to injury (as per HSU legal team).

Withdrawal from Study

- Fact that Ss can chose not to participate on stop participation at any time without reprisal.

Offer to Answer Questions

- PI or student investigators will answer questions at any time as will the chair of the University Research Review Committee.
- Ss have had opportunity to ask questions and have them answered
- Include contact info for URRC Chair.

Include necessary signature line language and date the signing of the document.

- **Subjects from a protected class should read or be read the consent form and provide their assent (when possible). This may be verbal/written/mark.**
- **A Legal Guardian must sign the consent form for the subject from the protected class**

- **Signature of Adult Subjects who are not from a protected class (Consent)**
- **Signature of Witness (preferably not investigator)**
- **Signature of the Investigator**

YOU ARE VOLUNTARILY MAKING A DECISION WHETHER OR NOT TO PARTICIPATE IN THIS RESEARCH STUDY. YOUR SIGNATURE CERTIFIES THAT YOU HAVE DECIDED TO PARTICIPATE HAVING READ AND UNDERSTOOD THE INFORMATION PRESENTED. YOUR SIGNATURE ALSO CERTIFIES THAT YOU HAVE HAD AN ADEQUATE OPPORTUNITY TO DISCUSS THIS STUDY WITH THE INVESTIGATORS AND YOU HAVE HAD ALL YOUR QUESTIONS ANSWERED TO YOUR SATISFACTION. YOU WILL BE GIVEN A COPY OF THIS CONSENT FORM TO KEEP.

Signature of Subject or Legal Guardian

Date

(Guardians are only needed if subjects are from a protected class)

MY SIGNATURE AS WITNESS CERTIFIES THAT THE SUBJECT SIGNED THIS CONSENT IN MY PRESENCE AS HIS/HER VOLUNTARY ACT AND DEED.

Signature of Witness

Date

IN MY JUDGEMENT THE SUBJECT IS VOLUNTARILY AND KNOWINGLY GIVING INFORMED CONSENT AND POSSESS THE LEGAL CAPACITY TO GIVE INFORMED CONSENT TO PARTICIPATE IN THIS RESEARCH STUDY.

Signature of Investigator(s)

Date