

Release Form for External Criminal Background Check Doctorate in Leadership

Authorization by Applicant to the Doctorate in Leadership for External Background Check

In order to complete your enrollment for the Doctorate in Leadership of Hardin-Simmons University (HSU), the performance of a completed external background check is required. HSU engages the services of a consumer reporting agency to conduct this background check. Authorization to conduct this background check and results deemed favorable by the Doctoral program are conditions for enrollment. Please complete the following form.

I hereby authorize the Doctorate in Leadership program of Hardin-Simmons University to obtain consumer reports (criminal background check) in order to satisfy the requirements of my educational program. I will be informed if my offer of admission is denied or rescinded or if my enrollment is terminated because of information obtained from the consumer reporting agency; in that event, upon my written request, the consumer reporting agency will provide me with a copy of the report and a "Summary of Your Rights under the Fair Credit Reporting Act." (FCRA 15 U.S.C. 1681 et seq.)

I also authorize, without limitation, any party or agency contacted the Doctorate in Leadership program of Hardin-Simmons University (HSU), any of its agents, or any entity employed by HSU to conduct an external review of my background. I hereby release the Doctorate in Leadership program, HSU, and its agents, employees, and agents and employees of any party or entity contacted by HSU for purposes of providing criminal background information from any and all claims that I may have arising from or relating to the collection or reporting of information obtained in the process of a criminal background investigation to assure my qualification for participation as a student at Hardin-Simmons University. I understand that my date of birth is used solely as an identifier to avoid possible misidentification while completing the background check process.

Please print full name	Last	First	Middle
Print other names you have used (maiden name, etc.)			
Home Address			
City	State	Zip	
Social Security Number		Date of Birth	
The following states require sex and race to obtain information: AL, AR, FL, GA, IA, IN, MI, OR, SC, TX, WI			
Sex:	Male	Female	
Race:	Asian	Black	Hispanic
	White	Other	
Driver's License Number	State Issuing License		
Name as it appears on license			
Current physical address and former address for the past 10 years (include address, town, state, and zip code), please print: (Print any additional addresses on a separate attachment if necessary)			
Current			
Previous			
Previous			
Previous			
Signature	Date		

Return with admission packet: **Hardin-Simmons University/Graduate Studies Office**
Attn: Doctorate in Leadership/HSU Box 16210/Abilene, TX 79698