



**HARDIN-SIMMONS**  
UNIVERSITY  
PHYSICIAN ASSISTANT PROGRAM

## **Preceptor FAQ'S**

### **1. What is the length or number of hours the student would be at our facility?**

Each student rotation is a 5-week rotation. The student schedule (days, hours, etc) is dependent on the provider's schedule for the 5-week rotation. Essentially, the student schedule is the preceptor's schedule.

### **2. When will the students be at the facility?**

It is up to the preceptor as far as the schedule for taking students. Our Clinical Coordinator will work closely with the facilities office staff to schedule students. If at any time the provider cannot precept, please let us know. We want to respect their time!

### **3. What are the required documents to precept?**

We must have an affiliation agreement between the HSU PA program and the facility. If it is a group practice, the affiliation will be with that group. If it is a private practice, the affiliation will be with the practice. If the provider rounds at a hospital, we require an affiliation agreement to be in place with that hospital as well. HSU has a standard affiliation agreement or if the partnering facility has one, we can review it. In addition, a Letter of Intent is needed from the provider (HSU will provide). However, please note this does NOT obligate the provider to take students, but only lets us know of your interest.

### **4. Will they need access to our patient charts?**

Yes, our students will need access to patient charts because they will be seeing patients during their rotations. This can be electronic and/or paper. Our students will have extensive training in HIPPA compliance prior to starting their clinical year.

### **5. Upon completion, what is required from the provider?**

The clinical preceptor will need to submit a mid-rotation evaluation of the student (HSU provides) as well as an end-of rotation evaluation of the student. This will comprise 35% of the student's final grade in the course.